

FORM NO. 16AA

[See third proviso to rule 12(1)(b) and rule 31(1)(a)]

Certificate for tax deducted at source from income chargeable under the head “Salaries” – cum – Return of income

For an individual, resident in India, where—

- (a) his total income includes income chargeable to income-tax under the head “Salaries”;
- (b) the income from salaries before allowing deductions under section 16 of the Income-tax Act, 1961 does not exceed rupees one lakh fifty thousand;
- (c) his total income does not include income chargeable to income-tax under the head “Profits and gains of business or profession” or “Capital gains” or “Agricultural income”; and
- (d) he is not in receipt of any other income from which tax has been deducted at source by any person other than the employer

| | | | |
|---|--------|--------------------------------------|-----------------|
| Name and address of the Employer | | Name and designation of the Employee | |
| | | | |
| PAN/GIR NO. | TAN | PAN/GIR NO. | |
| | | | |
| TDS Circle where Annual Return/Statement under section 206 is to be filed | Period | | Assessment year |
| | From | To | |
| | | | |

DETAILS OF SALARY PAID AND ANY OTHER INCOME AND TAX DEDUCTED

| | | | |
|---|-----|-----|--|
| 1. Gross salary | | | |
| (a) Salary as per provisions contained in section. 17(1) | Rs. | | |
| (b) Value of perquisites u/s 17(2) (as per Form No. 12BA, wherever applicable) | Rs. | | |
| (c) Profits in lieu of salary under section 17(3) (as per Form No. 12BA, wherever applicable) | Rs. | | |
| (d) Total | | Rs. | |
| 2. Less : Allowance to the extent exempt under section 10 | Rs. | | |
| | Rs. | | |
| | Rs. | | |
| | | Rs. | |
| 3. Balance (1 – 2) | | Rs. | |
| 4. Deductions under section 16: | | | |
| (a) Standard deduction | Rs. | | |
| (b) Entertainment allowance | Rs. | | |
| (c) Tax on Employment | Rs. | | |

| | | | | |
|----|--|-----|-----|-----|
| 5. | Aggregate of 4 (a) to (c) | | Rs. | |
| 6. | Income chargeable under the head 'Salaries' | | | 701 |
| 7. | Add : Any other income reported by the employee | | | |
| | (a) Income under the head 'Income from house property' | 702 | | |
| | (b) Income under the head 'Income from other sources' | 706 | | |
| | (c) Total of (a) + (b) | | | Rs. |
| 8. | Gross total income (6 + 7) | | | 746 |
| 9. | Deductions under Chapter VI-A | | | |

| | Gross Amount (Rs.) | Qualifying Amount (Rs.) | Deductible Amount | |
|-----------|-----------------------|----------------------------|----------------------|--|
| (a) 80CCC | | | 235 | |
| (b) 80D | | | 236 | |
| (c) 80E | | | 239 | |
| (d) 80G | | | 242 | |
| (e) 80L | | | 260 | |
| (f) 80QQB | | | 275 | |
| (g) 80RRB | | | 282 | |
| (h) SEC | | | | |

| | | | | |
|-----|--|--|--|-----|
| 10. | Aggregate of deductible amounts under Chapter VI-A | | | 747 |
| 11. | Total income (8-10) | | | 760 |
| 12. | Tax on total income | | | 810 |
| 13. | Rebate under Chapter VIII | | | |

| I. Under section 88 (please specify) | | Gross Amount (Rs.) | Qualifying Amount (Rs.) | Tax rebate (Rs.) | |
|---|--------------------|-----------------------|----------------------------|---------------------|--|
| (a) | | | | | |
| (b) | | | | | |
| (c) | | | | | |
| (d) | | | | | |
| (e) | | | | | |
| (f) | | | | | |
| (g) | TOTAL [(a) to (f)] | | | 812 | |

| | | | | |
|-----|--|--|-----|-----|
| II. | (a) Under section 88B | | 813 | |
| | (b) Under section 88C | | 814 | |
| | (c) Under section 88D | | 815 | |
| 14. | Aggregate of tax rebates at 13 above [I (g) + II(a)+II(b)+II(c)] | | | 820 |
| 15. | Tax payable on total income (12-14) and surcharge thereon | | | 832 |

| | | | | | | | | |
|------|---|--|--|--|--|-----|--|-----|
| 15A. | Education Cess | | | | | | | 834 |
| 16. | Less : Relief under section 89 (attach details) | | | | | | | 837 |
| 17. | Tax payable (15+15A-16) | | | | | | | 841 |
| 18. | Less : (a) Tax deducted at source u/s 192(1) | | | | | 868 | | |
| | (b) Tax paid by the employer on behalf of the employee u/s 192(1A) on perquisites u/s 17(2) | | | | | 872 | | |
| 19. | Tax payable/refundable (17-18) | | | | | | | 873 |
| | | | | | | | | 891 |

DETAILS OF TAX DEDUCTED AND DEPOSITED INTO CENTRAL GOVERNMENT ACCOUNT

| S. No. | TDS Rs. | Surcharge Rs. | Education Cess Rs. | Total tax deposited Rs. | Cheque/DD No. (if any) | BSR Code of Bank branch | Date on which tax deposited (dd/mm/yy) | Transfer voucher/ Challan Identification No. |
|--------|---------|---------------|--------------------|-------------------------|------------------------|-------------------------|--|--|
| | | | | | | | | |

I, _____ son of _____ working in the capacity of _____ (designation) do hereby certify that a sum of Rs. _____ (Rupees _____ (in words)) has been deducted at source and paid to the credit of the Central Government. I further certify that the information given above is true and correct based on the books of account, documents and other available records.

Place _____

Date _____

Signature of the person responsible for deduction of tax

Full Name

Designation

TO BE FILLED IN BY THE ASSESSEE

| | | | | | | | | | | | | | | | | | | | | | | | | | |
|----|---|--------------------|---|--------|--------------------------------|--------|--------------|----------------------|--|--|--|--|--|--------------------------|--|--|--|--|--|--|--|--|--|--|--|
| 1. | Name of the assessee | [Grid for Name] | | | | | | | | | | | | | | | | | | | | | | | |
| 2. | Address | [Grid for Address] | | | | | | | | | | | | | | | | | | | | | | | |
| | | [Grid for PIN] | | | | | | [Grid for Telephone] | | | | | | [Grid for other details] | | | | | | | | | | | |
| 3. | Date of birth | [Grid] | - | [Grid] | - | [Grid] | 4. Sex M/F : | [Grid] | | | | | | | | | | | | | | | | | |
| 5. | Assessment year | [Grid] | - | [Grid] | 6. Ward/Circle/Special Range : | [Grid] | | | | | | | | | | | | | | | | | | | |
| 7. | Return : Original or revised | [Grid] | | | | | | | | | | | | | | | | | | | | | | | |
| 8. | Particulars of Bank Account (Mandatory in Refund cases) | [Grid] | | | | | | | | | | | | | | | | | | | | | | | |

| <i>Name of the Bank</i> | <i>MICR Code (9 digit)</i> | <i>Address of Bank Branch</i> | <i>Type of Account (Savings/Current)</i> | <i>Account Number</i> | <i>ECS (Y/N)</i> |
|-------------------------|----------------------------|-------------------------------|--|-----------------------|------------------|
| | | | | | |

Verification by the assessee

I, _____ (Name in full and in block letters), son/daughter of Shri _____ solemnly declare that to the best of my knowledge and belief, the information given in this return is correct, complete and truly stated and in accordance with the provisions of the Income-tax Act, 1961, in respect of income chargeable to income-tax for the previous year relevant to the assessment year _____.

Receipt No.

Date

SEAL

Date

Place

Signature of the assessee

Signature of the receiving official