

## APPENDIX 5

## **FORM OF APPLICATION OF IDENTITY CARD**

Note: Please see paragraph 2.16 of this Handbook

**FOR OFFICIAL USE**

File No.: ..... Date: .....

Photograph  
duly  
attested by  
Proprietor/  
Partner/  
Director

1) Name of the person : .....  
(in whose favour Identity  
Card is to be issued)

2) Designation of the person : .....

3) Residential address : .....

4) Name and address of the  
applicant firm : .....

5) IEC Number : .....

6) Details of Fee :  
Bank receipt/ .....  
DD No. & date .....  
Amount Rs. .....  
Name of the Bank and  
Branch of issue .....

## DECLARATION

- i) I am the Proprietor/Partner/Director of the firm/company.
- ii) I hereby declare that Shri ..... in whose favour identity card is to be issued is the authorised employee of the firm.
- iii) I further undertake that the document(s) /Licence(s) may be handed over to the Identity Card holder at the sole risk and responsibility of the firm.

( )  
Signature of the proprietor/ partner/ director

Name: .....  
Designation: .....  
Official Address: .....  
.....

Tele.No.: .....  
Residential Address: .....  
Place : .....  
Date : .....  
E.Mail Address : .....  
.....

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Documents to be enclosed with the application form:  
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1. Bank Receipt (in duplicate)/Demand Draft evidencing payment of application fee in terms of Appendix-29.
2. Two passport size photographs of the person in whose favour identity card is to be issued.
3. Copy of RCMC duly attested by Proprietor/Partner/Director.

## APPENDIX- 5 A

### FORMAT OF IDENTITY CARD

(To be filled by the licensing authority)  
(Please see paragraph 2.16 of this Handbook)

Non Official

Photograph

1. Name of the person : .....

2. Designation : .....

3. Name and address of the firm/ : .....  
company

4. Period of validity : .....

Signature \_\_\_\_\_

Name and address of issuing authority \_\_\_\_\_

Date of issuance \_\_\_\_\_