

## APPENDIX - 31A

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### INTERVIEW/ENQUIRY SLIP

**Note: Please see paragraph 2.17 of this Handbook**

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1. Name of the Officer to be interviewed: .....
2. (i) Date and Number of application: .....
- (ii) Number and Date under which the application has been recommended by the Sponsoring/ Technical Authority: .....
- (iii) Receipt Number/ Acknowledgement No./ File No., if any, of the Licensing Office/ DGFT: .....
3. Information/ position to be given by the concerned Officer: .....
4. Date and time for enquiry/ interview given: .....

Signature: .....  
Name: .....  
Designation  
Date: ..... E-Mail Address: .....

### COUNTERFOIL

Sl. No. ..... Date .....

1. Name of the Company/ Individual: .....
2. Name and Designation of the representative: .....
3. Name of the Section from whom the information is to be obtained: .....
4. Name of the Officer to be interviewed: .....
5. Date and time of Enquiry/Interview: .....

Place: ..... Signature of the  
Date: ..... Enquiry Officer/ P.R.O.