

APPENDIX - 11

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**FORM OF AFFIDAVIT FOR OBTAINING DUPLICATE COPY OF LICENCES WHICH  
ARE LOST OR MISPLACED**

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**NOTE: PLEASE SEE PARAGRAPH 2.14 & 2.15 OF THIS HANDBOOK**

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I/We hereby solemnly affirm and declare that customs purpose copy/exchange purpose copy/both the copy of Licence No. \_\_\_\_\_ dated \_\_\_\_\_ issued to me/us has been lost/misplaced, without having been registered with any Customs House / after having been registered with \_\_\_\_\_ (Customs House) and not utilised at all/ utilised partly. The total amount for which the Licence was issued is Rs.(figure and words \_\_\_\_\_)and the total amount for which the duplicate is now required is to cover the balance of Rs.\_\_\_\_\_. Licence has not been cancelled, pledged, transferred or handed over by me/us or on my behalf to, any other party for any purpose/consideration whatsoever. I/We request to cancel the original Licence in lieu of which the duplicate copy has been applied for by me/us. I/We agree and undertake to return the original Licence, if traced later, to the issuing authority for record

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**Documents to be enclosed with the application form:**

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1. Bank Receipt (in duplicate)/Demand Draft evidencing payment of application fee in terms of Appendix-29.
2. Copy of First Information Report (FIR).